

CITY OF CLEWISTON

Job Posting

Custodian

This position's main responsibility is the cleaning and upkeep of City facilities; including but not limited to City Hall, Library, Police department, Community Development, Fire Department and Utilities. Other duties will be assigned as needed.

ESSENTIAL DUTIES AND RESPONSIBILITIES - include the following but is not to be construed as a complete listing of the assignments that may be given to an employee.

Clean City facilities by sweeping, mopping and vacuuming. Clean bathrooms and kitchen facilities.

Stock facilities as needed.

Clean other facilities as needed.

Performs other related work as required.

SUPERVISORY RESPONSIBILITIES

This position has no supervisory responsibilities.

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The duties listed are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Requirements:

1. Valid Florida Driver's License
2. High school diploma or general education degree (GED); or one year related experience and/or training; or combination of both.
3. Considerable independent judgment and discretion is involved when representing the City in communications with the public and employees.
4. Capable of working unsupervised.
5. Must be capable of reading and interpreting documents such as safety rules, operating and maintenance instructions and procedure manuals.
6. Capable of continuous physical activities including, but not limited to, walking, lifting, bending and kneeling.
7. Ability to speak effectively before the public, staff and other City employees.

The City of Clewiston is an Equal Opportunity Employer, Drug Free/Tobacco Free Work Place.

If interested, please contact Kathy Combass, Human Resources, 115 W. Ventura Ave., Clewiston, FL 33440 or phone 983-1484.

February 16, 2018